

MMJ4030 4		FYP II - PROJECT MANAGEMENT RUBRIC					Filled by SV			
STUDENT NAME										
NO	MARKING CRITERIA	EVALUATION LEVEL, EL					M	W	M x W	COMMENTS
		BEGINNING	NEED IMPROVEMENT	ACCEPTABLE	ACCOMPLISHED	EXEMPLARY				
1	Log Book (PO12)	1	2	3	4	5	5	4	20	
		No evidence or record / poor presented by shows not being used properly.	Neatly done and updated but inconsistently and description was not very clear.	Appropriately done and updated but inconsistently and description was acceptable.	The logbook is relatively neat. The pages are in satisfactory and some effort has been made to keep the logbook presentable.	The logbook has been kept in a systematic way and represents a true and useful record of the work carried out.				
2	Project Management & Engagement with supervisor (PO12)	1	2	3	4	5	5	8	40	
		Clear guideline given by supervisor but disregarded by student. No contact / occasionally contact with supervisor.	Student required clear steps to complete project. Contact with supervisor maintained.	Self management evident. Infrequent involved a two-way discussion and exchange of information. Contact with supervisor maintained.	Self management evident. Always involved a two-way discussion and exchange of information. Contact with supervisor regularly.	Excellent work management. Always giving new information and interaction level is exceeding expectation. Maintained regular contact with supervisor				
3	Creativity, self independence and initiative (PO12)	1	2	3	4	5	5	4	20	
		Always depend on supervisor for idea and has no initiative.	Have some idea. Unable to work independently and require continuous support and supervision.	Have some idea. Unable to work independently with medium support and supervision. Consistent towards completing work.	Have some idea. Able to work independently with minimal support and supervision. Consistent towards completing work.	Have lots of idea and effectively deliberated it, able to work independently with minimal supervision. Diligent and consistent in order to complete research work.				
4	Effort (PO12)	1	2	3	4	5	5	4	20	
		No evidence / put very little effort into the task.	Put some effort into the task, but stopped when difficulties arose.	Put some effort, but the task was not completed.	Worked on the task until it was completed but with minimal support.	Excellent completed the task by pushed to continue working without support even when difficulties arose or a solution was not immediately evident. Viewed difficulties that arose as an opportunity to strengthen understanding.				
						TOTAL		100		